



**Queen Margaret
University**
EDINBURGH

The next meeting of the University Court will be held on **Wednesday, 9 December 2020 at 3.00 pm** by Video Conference*

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*Due to restrictions in place during the Coronavirus Emergency, it is not possible for the University Court to meet 'in person'. The Office of the Scottish Charity Regulator has recognised that holding meetings virtually is a good option, and states that charities may hold their meetings in this way, even where the governing document is silent on the matter. The University Court Standing Orders are silent on the matter. In line with good governance, the discussion and decisions of the University Court will be recorded in the form of confirmed minutes approved by members.

**The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@qmu.ac.uk
2 December 2020

University Court Members:

Linda McPherson (Acting Chair)
Elaine Acaster OBE
Carolyn Bell
Dr Richard Butt
Dr Maria Giatsi-Clausen
Colin Cox
Karen Cullen
Sir Paul Grice
Cynthia Guthrie
Professor John Harper
Dr Arturo Langa

Frank Lennon OBE
Ken McGarrity
Chiara Menozzi
Melanie Moreland
Robert Pattullo
Sarah Phillips
Elizabeth Porter
Dr Eurig Scandrett
Dr Andrew Scott
Andy White

A G E N D A

1 *Welcome and Membership.

2 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

3 *Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

4 *Chair's report

To RECEIVE a report from the Acting Chair.

5 *Principal's Report

COURT (20) 29
(To follow)

To RECEIVE an update report from the Principal.

6 *Minutes of the previous meeting

COURT (20)
MINS 05

To APPROVE the Minutes of the meeting held on 7 October 2020.

7 Matters arising from the Minutes

7.1 Minute 15 (a): Nominations Committee: Appointment of Chair

To RECEIVE an oral report on progress with arrangements for an election.

7.2 Minute 15 (b): Nominations Committee: Lay Court membership

To NOTE the appointment, under delegated powers approved by the Court, of Professor John Harper for a three-year term of office commencing 1 December 2020.

7.3 Minute 15 (c): Nominations Committee: Appointment to Standing Committees of the University Court

To APPROVE the recommendation that Robert Pattullo be appointed to the vacant position of Convener of the Audit and Risk Committee.

Ordinary Business

8 *Year end Update

8.1 To RECEIVE a report on progress in finalising the financial statements for the year ended 31 July 2020. COURT (20) 30

8.2 To RECEIVE the Quarter 4 update on key performance indicators for 2019-20. COURT (20) 31

9 Quarter one financial update

COURT (20) 32

To RECEIVE a report on the financial position for the three months to 31 October 2020 and on the updated forecast outturn for financial year 2020-21.

10 *Key Performance Indicators

COURT (20) 33

To RECEIVE a paper on the development of key performance indicators 2020-21.

11 *Risk Management

COURT (20) 34

To RECEIVE proposals to complete a review of the University's risk management processes and to review the University's updated corporate risk register.

12 *Land Development Update

COURT (20) 35

To RECEIVE an update on the land development project.

Reports from Committees

13 *Senate

SEN (20)
MINS 04

a) To RECEIVE the minutes of the Senate meeting held on 28 October 2020.

(b) Matters Arising.

14 *Finance and Estates Committee

FEC (20)
MINS 04

(a) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 26 November 2020.

(b) Matters Arising.

14 *Audit and Risk Committee

AUDIT (20)
MINS 04

(a) To RECEIVE the minutes of the Audit and Risk Committee meeting held on 24 November 2020.

(b) Matters arising:

15 *Equality and Diversity Committee

EDC (20)
MINS 03

(a) To RECEIVE the minutes of the Equality and Diversity Committee meeting held on 29 October 2020.

(b) Matters arising.

16 *Dates of future meetings

Dates for Ordinary meetings of the University Court are set out below:

10 February 2021 at 3.00 pm

31 March 2021 at 3.00 pm

23 June 2021 at 3.00 pm

Strategy Days – 3 and 4 February 2021 – to be discussed.

17 Items for Information

To RECEIVE a copy of the Scottish Funding Council publication:

'Coherence and Sustainability: A review of Scotland's Colleges and Universities Phase One Report: Insights to Develop Further', published in October 2020.

¹ Please note change of date.