



Queen Margaret University  
EDINBURGH

The next meeting of the Court will be held on **Wednesday, 5 February 2020 at 11.10 am** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Fraser Rudge on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

\*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

**Irene Hynd**  
**University Secretary**  
**Secretary to the Court**  
[ihynd@gmu.ac.uk](mailto:ihynd@gmu.ac.uk)  
**29 January 2020**

**Court Members:**

Dr Frances Dow CBE (Chair)  
Elaine Acaster OBE  
Carolyn Bell  
Dr Richard Butt  
Professor Graham Caie CBE  
Dr Maria Giatsi-Clausen  
Colin Cox  
Karen Cullen  
Sir Paul Grice  
Cynthia Guthrie  
Dr Arturo Langa  
Frank Lennon OBE

Ken McGarrity  
Linda McPherson (Vice-Chair)  
Ruth Magowan  
Chiara Menozzi  
Melanie Moreland  
Robert Pattullo  
Sarah Phillips  
Elizabeth Porter  
Dr Eurig Scandrett  
Dr Andrew Scott  
Andy White

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**Disposal of Court Papers**

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

## **A G E N D A**

- 1 \*Welcome and Apologies**
- 2 \*Conflicts of Interest**  
To NOTE any conflicts of interest and determine any required action.
- 3 \*Determination of Other Competent Business**  
(a) To RECEIVE notification of Other Competent Business.  
(b) To DISCUSS any business arising from Items for Information.
- 4 \*Chair's Report**  
To RECEIVE a report from the Chair.
- 5 \*Principal's Report** COURT (20) 01  
To RECEIVE a report from the Principal.
- 6 \*Minutes** COURT (19)  
MINS 05  
(a) To APPROVE the minutes of the Court meeting held on 27 November 2019.  
(b) Matters arising.  
**Ordinary Business**
- 7 \*Financial Update** COURT (20) 02  
To RECEIVE an update on the University's Financial Position.
- 8 \*Contract Award for Integrated Facilities Management** COURT (20) 03  
To HOMOLOGATE Chair's Action to approve the award of tender.
- 9 \*Arrangements for the Recruitment of the Chair** COURT (20) 04  
To be tabled.  
To RECEIVE a report from the University Secretary.
- 10 \*Scottish Funding Council - Outcome Agreement 2020-23** COURT (20) 05  
To RECEIVE and DISCUSS the Draft Queen Margaret University Outcome Agreement 2020-23.
- 11 \*Annual Report on Human Resource (HR) Matters** COURT (20) 06  
To RECEIVE a report from the Director of Operations and Finance.

## **Reports from Committees**

- 12 \*Senate** SEN (19)  
MINS 05
- (a) To RECEIVE the minutes of the Senate meeting held 11 December 2019.
- (b) Matters arising.
- 13 \*Nominations Committee** NOM (19)  
MINS 04
- (a) To RECEIVE the minutes of the Nominations Committee held on 10 December 2019.
- (b) Matters arising.
- 14 \*Health and Safety Committee** HSC (20)  
MINS 01
- (a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 9 January 2020.
- (b) Matters arising.
- 15 \*Equality and Diversity Committee** EDC (19)  
MINS 04
- (a) To RECEIVE the minutes of the Equality & Diversity Committee meeting held on 5 December 2019.
- (b) Matters arising.
- 16 Dates of future meetings**
- Court will meet on the following dates in 2020:
- 1 April 2020 at 3.00 pm  
24 June 2020 at 3.00 pm
- Further dates will be agreed and published on the appointment of the Chair.
- 17 Items for Information**
- Press Cuttings and Press Releases (tabled).