



Queen Margaret University  
EDINBURGH

**CONFIDENTIAL**

The next meeting of the Court will be held on **Wednesday, 9 October 2013 at 4.00 p.m.** in the large Boardroom, Level 2, Queen Margaret University. Light refreshments will be available from 3.30pm in the small Boardroom. Members attending are reminded to bring their security pass with them. Please contact Ruth Horne on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

\*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

**Irene Hynd**  
**University Secretary**  
**Secretary to the Court**  
[ihynd@gmu.ac.uk](mailto:ihynd@gmu.ac.uk)  
**2 October 2013**

**Court Members:**

Keir Bloomer (Chair)	Mark Laing
Fergus Boden	Brian Leggat
Jim Bradshaw	Jackie Macdonald
Robin Burley MBE	Miller McLean
Ian Calder	Ian McMillan
Craig Cathcart	Margaret McPhail
Professor Bob Cormack	Robert Rae
Johnny Elmer	Judith Sischy OBE
Dr Anthony Falconer	Professor Petra Wend (Principal)
Professor Alan Gilloran	Olga Wojtas
Dr Anna Gregor CBE	Sheila Williams
Roger Knox	

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**Car Parking**

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

**Disposal of Court Papers**

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

## Queen Margaret University

### A G E N D A

#### 1 \*Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

#### 2 \*Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

#### 3 \*Membership of University Court

To NOTE two appointments to the University Court under powers delegated by Court to the Nominations Committee and to DISCUSS a recommendation for further appointment arising from the recent recruitment round.

COURT (13) 25

#### 4 \*Chairman's Report

#### 5 \*Principal's Report

COURT (13) 26

To RECEIVE a report from the Principal.

#### 6 \*Minutes

(a) To APPROVE the minutes of the Court meeting held on 19 June 2013

COURT (13)  
MINS 02

(b) Matters arising.

### Reports from Committees

#### 7 \*Senate

(a) To RECEIVE the minutes of the Senate meeting held on 26 June 2013.

SENATE (13)  
MINS 04

(b) Matters arising.

#### 8 \*Audit Committee

(a) To RECEIVE the minutes of the Audit Committee meeting held on 18 September 2013.

AUDIT (13)  
MINS 03

(b) Matters arising.

**9 \*Finance and Estates Committee**

- (a) To RECEIVE the minutes of the Finance & Estates Committee held on 25 September 2013. FEC (13)  
MINS 03  
TO FOLLOW
- (b) Matters arising.

**10 \*Health & Safety Committee**

- (a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 19 September 2013. H&S (13)  
MINS 03
- (b) Matters arising.

**11 \*Senior Management Remuneration Committee**

- (a) To RECEIVE the minutes of the Senior Management Remuneration Committee meeting held on 9 September 2013. SMRC (13)  
MINS 02
- (b) Matters arising.

**Ordinary Business**

**12 Agenda item redacted**

Agenda item 12 is exempt from disclosure under Section 33 (1) (b) of the Freedom of Information (Scotland) Act 2002.

**13 \*Financial Outturn 2012/13 and Update**

To RECEIVE an interim report on the financial outturn for 2012/13. COURT (13) 27

**14 \*Risk Appetite**

To RECEIVE a paper from the Head of Planning. COURT (13) 28

**15 \*Key Performance Indicators**

- (a) To RECEIVE the Quarter 4 report on Key Performance Indicators 2012/13. COURT (13) 29
- (b) To RECEIVE Key Performance Indicator Targets for Session 2013/14. COURT (13) 30
- (b) To RECEIVE an analysis of the results of the 2013 National Student Survey (NSS). COURT (13) 31
- (c) To RECEIVE a copy of the published outcome of the QAA Enhancement-Led Institutional Review. COURT (13) 32

**16 \*Scottish Funding Council**

- (a) To HOMOLOGATE the Annual Report to the Scottish Funding Council on Institutional Review Activity 2012/13. COURT (13) 33
- (b) To HOMOLOGATE the University Court Statement of Assurance to the SFC concerning the maintenance of academic standards and the quality of QMU's learning provision. COURT (13) 34
- (c) To NOTE the time-table and process for the negotiation of the 2014/15 Outcome Agreement. COURT (13) 35

**17 \*Scottish Code of Good Higher Education Governance**

- (a) To RECEIVE the final published version of the Scottish Code of Good Higher Education Governance. COURT (13) 36
- (b) To CONSIDER proposals for the implementation of amendments to QMU governance agreed by Court in its review of the Draft Code (June 2013). COURT (13) 37

**18 \*East Lothian Plan**

- To NOTE the East Lothian Single Outcome Agreement 2013. COURT (13) 38

**Strategic Theme**

**19 \*Queen Margaret Children's University**

To RECEIVE a presentation from Mary Brittain, Coordinator, Queen Margaret Children's University.

**20 Dates of next meeting**

Court will meet on the following dates in 2013/14:

4 December 2013  
5 & 6 February 2014 (Away Days)  
2 April 2014  
25 June 2014

Meetings commence 4.00pm.

**21 Items for Information (tabled)**

- (a) Press Cuttings and Press Releases.