



Queen Margaret University
EDINBURGH

CONFIDENTIAL

The next meeting of the Court will be held on **Wednesday, 3 December 2014 at 4.00 p.m.** in the large Boardroom, Level 2, Queen Margaret University. Light refreshments will be available from 3.30pm in the small Boardroom. Members attending are reminded to bring their security pass with them. Please contact Ruth Horne on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
26 November 2014

Court Members:

Keir Bloomer (Chair)
Fergus Boden
Jim Bradshaw
Professor Graham Caie
Ian Calder
Craig Cathcart
Professor Bob Cormack
Johnny Elmer
Dr Anthony Falconer
Professor Alan Gilloran
Dr Anna Gregor CBE
Dr Lindesay Irvine

Mark Laing
Brian Leggat
Jackie Macdonald
Miller McLean
Linda McPherson
Margaret O'Connor
Robert Rae
Judith Sischy OBE
Professor Petra Wend (Principal)
Olga Wotjas
Sheila Williams

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

Queen Margaret University

A G E N D A

1 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

2 *Determination of Other Competent Business

- (a) To RECEIVE notification of Other Competent Business.
- (b) To DISCUSS any business arising from Items for Information.

3 *Chairman's Report

4 *Principal's Report

To RECEIVE a report from the Principal

COURT (14) 42

5 *Minutes

- (a) To APPROVE the minutes of the Court meeting held on 8 October 2014
- (b) Matters arising.

COURT (14)
MINS 04

Reports from Committees

6 *Senate

- (a) To RECEIVE the minutes of the Senate meeting held on 22 October 2014.
- (b) Matters arising.

SENATE (14)
MINS 05

7 *Nominations Committee

- (a) To RECEIVE the minutes of the meeting of the Nominations Committee held on 19 November 2014.
- (b) Matters arising

NOM (14)
MINS 02

8 *Audit Committee

- (a) To RECEIVE the minutes of the Audit Committee meeting held on 20 November 2014.
- (b) To RECEIVE the 2013/14 Annual Report from the Audit Committee
- (c) Matters arising.

AUDIT (14)
MINS 04

COURT (14) 43

9 *Finance and Estates Committee

- (a) To RECEIVE the minutes of the Finance & Estates Committee held on 19 November 2014. FEC (14)
MINS 04
- (b) To RECEIVE the 2013/14 Annual Report from the Finance and Estates Committee COURT (14) 44
- (c) Matters arising.

10 *Equality and Diversity Committee

- (a) To RECEIVE the minutes of the Equality and Diversity Committee meeting held on 7 October 2014. EDC (14)
MINS 03
- (b) Matters arising

11 *Senior Management Remuneration Committee

- (a) To RECEIVE the minutes of Senior Management Remuneration Committee meeting held on 13 October 2014 SMRC (14)
MINS 03
- (b) To RECEIVE the minutes of Senior Management Remuneration Committee meeting held on 24 November 2014 SMRC (14)
MINS 04
- (c) Matters arising

Ordinary Business

12 *Annual Accounts

- (a) To APPROVE formally the statutory accounts for the year ending 31 July 2014 COURT (14) 45
- (b) To CONSIDER the Letter of Representation to Grant Thornton and to AUTHORISE the Chair to sign on behalf of the Court COURT (14) 46
- (c) To NOTE the external audit report from Grant Thornton COURT (14) 47
- (d) To NOTE the KPMG Internal Audit Annual Report COURT (14) 48
- (e) To NOTE an update on key banking covenants COURT (14) 49

13 *Management Accounts

To NOTE the Management Accounts and associated reports for the quarter to 31 October 2014 COURT (14) 50

14 *Risk Management

To NOTE the University's updated Corporate Risk Register COURT (14) 51

- 15 *Key Performance Indicators**
- (a) To CONSIDER a report on Key Performance Indicators COURT (14) 52
- (b) To CONSIDER and APPROVE a report to the Scottish Funding Council on financial sustainability COURT (14) 53
- 16 *Student Residences**
- To RECEIVE an update from the Director of Operations and Finance. Verbal Update
- 17 *Scottish Funding Council**
- (a) To NOTE the Outcome Agreement Self-Evaluation 2013/14 COURT (14) 54
- (b) To CONSIDER the near-final 2015/16 Outcome Agreement COURT (14) 55
- 18 *Scottish Code of Good Higher Education Governance**
- (a) To RECEIVE an update on progress towards amending the University Order of Council Verbal Update
- (b) To CONSIDER and APPROVE the University's approach to the Scottish Government Consultation Paper on a Higher Education Governance Bill COURT (14) 56
- 19 Annual General Meeting**
- To NOTE that the One Hundred and Sixth Annual General Meeting of the University will be held on 4th February 2015.
- 20 Strategic Theme: South East of Scotland Academies Partnership**
- To RECEIVE a presentation from Deputy Principal, Alan Gilloran, on the South East of Scotland Academies Partnership
- 21 Dates of future meetings**
- Court will meet on the following dates in 2014/15:
- 4 & 5 February 2015 (Away Days)
1 April 2015
24 June 2015
- Meetings commence 4.00pm.
- 22 Items for Information (tabled)**
- Press Cuttings and Press Releases.