

## Senior Management Expenses, Queen Margaret University - June 2014

### Principal - Professor Petra Wend

|           |               |         |  |                               |
|-----------|---------------|---------|--|-------------------------------|
| 05-Jun-14 | Miscellaneous | £60.00  | Paid seat selection for flight LHR to Mumbai (for graduation 7-10 June 14)                     |                               |
| 10-Jun-14 | Hotels        | £273.74 | 3 night's accommodation in Mumbai (for graduation 7-10 June 2014)                              |                               |
| 11-Jun-14 | Miscellaneous | £15.50  | Visa for Nepal for Graduation Ceremony 12 June 2014 - USD25.00 = £15.50                        |                               |
| 11-Jun-14 | Taxi          | £40.29  | Transfer from Delhi airport to hotel (for graduation 10 June 2014)                             |                               |
| 11-Jun-14 | Hotels        | £128.93 | 1 night's accommodation in Delhi (for graduation 10 June 2014)                                 |                               |
| 17-Jun-14 | Taxi          | £9.35   | Taxi from central Edinburgh to Victoria Quay for National Implementation Board meeting.        |                               |
| 19-Jun-14 | Taxi          | £12.00  | Taxi from Norwich train station to Top Management Programme event at East Anglia University.   |                               |
| 19-Jun-14 | Train fares   | £176.95 | TMP Meeting Edinburgh - Norwich - London - Edinburgh train fares                               |                               |
| 20-Jun-14 | Taxi          | £11.00  | Taxi from East Anglia University to Norwich train station (for Top Management Programme event) |                               |
| 27-Jun-14 | Train fares   | £132.30 | QAA Board meeting, Windsor ; Edinburgh to London return train fares                            | Full amount reimbursed by QAA |

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**Subtotal:** **£860.06**

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**Deputy Principal - Professor Alan Gilloran**

19-Jun-14 Train fares £3.20 Return travel Musselburgh to Edinburgh for business meeting in central Edinburgh.

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**Subtotal:** **£3.20**

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### Director of Campus Services - Steve Scott

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| 02-Jun-14 | Air fares     | £114.30 | Sustainability Conference, London. UK air fare London to Edinburgh (10/06/14).   |
| 10-Jun-14 | Train fares   | £34.00  | Sustainability Conference, London. Train travel to central London (10/06/14)     |
| 10-Jun-14 | Train fares   | £9.00   | Sustainability Conference, London. Train travel within central London (10/06/14) |
| 10-Jun-14 | Miscellaneous | £35.02  | Sustainability Conference, London. Edinburgh airport parking fee (10/06/14)      |
| 10-Jun-14 | Meals         | £3.79   | Sustainability Conference, London. Lunch (10/06/14)                              |
| 16-Jun-14 | Air fares     | £203.84 | Carbon Interviews, London. Edinburgh to London return (23/06/14)                 |
| 23-Jun-14 | Meals         | £5.39   | Carbon Interviews, London. Lunch (23/06/14)                                      |
| 23-Jun-14 | Miscellaneous | £35.02  | Carbon Interviews, London. Edinburgh airport parking fee (23/06/14)              |
| 23-Jun-14 | Train fares   | £34.00  | Carbon Interviews, London. Train travel to central London (23/06/14)             |
| 23-Jun-14 | Train fares   | £9.00   | Carbon Interviews, London. Train travel within central London (23/06/14)         |

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| 26-Jun-14 | Miscellaneous | £7.10 | SFC meeting, Edinburgh. Off campus car parking fee (26/06/14) |
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| <b>Subtotal:</b> | <b>£490.46</b> |
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### Director of Operations & Finance - Malcolm Cutt

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| 18-Jun-14 | Hotels | £189.00 | THELMA Awards (17-18 June 2014). 1 night's accommodation in London. |
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| 18-Jun-14 | Taxi | £18.72 | THELMA Awards (17-18 June 2014). Travel within London. |
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| 18-Jun-14 | Miscellaneous | £9.95 | THELMA Awards (17-18 June 2014). Wifi on East Coast train. |
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| <b>Subtotal:</b> | <b>£217.67</b> |
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